

**JOB APPLICATION FORM**

SALIHIN & ASSOCIATES

SALIHIN BUSINESS MANAGEMENT SDN BHD

SALIHIN TAX ADVISORY SDN BHD

SALIHIN CORPORATE ADVISORY SDN BHD

A. POST APPLIED FOR

| | | | |
|---|---|------------------------------------|------------------------------------|
| Status of Admission | : | <input type="checkbox"/> Full Time | <input type="checkbox"/> Part Time |
| Name of Post | : | _____ | |
| Field of Specialization you interested in | : | _____ | |

B. PERSONAL DETAILS

| | | | |
|---|-----------------|------------------------|---|
| Name as stated in the Identity Card / Passport (in CAPITAL LETTERS): | | | Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female |
| Citizenship: | Date of Birth: | Age: | Marital Status: Single <input type="checkbox"/> Married <input type="checkbox"/> Others <input type="checkbox"/> |
| Identity Card/ International Passport No. | Date of expiry: | Date & Place of Issue: | Country/State of Origin: |
| Country of Residence: | Religion: | Denomination/Madzhab: | Ethnic Origin: |
| Postal Address | | | |
| Street | _____ | | |
| City/State | Post/Zip Code | Country | _____ |
| Telephone No: | Fax No: | Email Address: | |
| Permanent Address | | | |
| Street | _____ | | |
| City/State | Post/Zip Code | Country | _____ |
| Telephone No: | Fax No: | Email Address: | |

C. FAMILY DETAILS

| | | |
|---------------------------------|-----------------------------|-------------------|
| Name of Father/Guardian/Spouse: | Identity Card/Passport No: | Citizenship: |
| Occupation: | Monthly Income: (USD or RM) | No of Dependants: |
| Address | | Telephone No: |
| Street | _____ | |
| City/State | Post/Zip Code | Country |
| | | Fax No: |

**D. ACADEMIC BACKGROUND**

1. SPM / 'O' LEVEL EQUIVALENT / SECONDARY SCHOOL CERTIFICATE

| Name of School / Institution | Period of Study | | Certificate Obtained | Grade | Medium of Instruction |
|------------------------------|-----------------|----|----------------------|-------|-----------------------|
| | From | To | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

2. STPM / 'A' LEVEL / DIPLOMA OR GRADE 12 EQUIVALENTS

| Name of School / Institution | Period of Study | | Certificate Obtained | Grade | Medium of Instruction |
|------------------------------|-----------------|----|----------------------|-------|-----------------------|
| | From | To | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

3. TERTIARY EDUCATION

| | Bachelor Degree | Second/Master Degree | Postgraduate Diploma |
|------------------------|-----------------|----------------------|----------------------|
| Name of Programme | | | |
| Major | | | |
| Division/Class/CGPA/% | | | |
| Period of Study | | | |
| Year Graduated | | | |
| University/Institution | | | |
| Medium of Instruction | | | |

E. LANGUAGE PROFICIENCY

| | Writing | Speaking |
|-------------------------|-------------------------|-------------------------|
| English | Excellent / Good / Poor | Excellent / Good / Poor |
| Bahasa melayu | Excellent / Good / Poor | Excellent / Good / Poor |
| Others (please specify) | Excellent / Good / Poor | Excellent / Good / Poor |



F. WORKING EXPERIENCE

| Position Held and Nature of Work | Employer | Address, Telephone & Fax | Duration | |
|----------------------------------|----------|--------------------------|----------|----|
| | | | From | To |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

G. REFEREES

| | |
|------------|------------|
| Name : | Name : |
| Position : | Position : |
| Address : | Address : |
| Tel No : | Tel No : |
| Fax No : | Fax No : |

Permission to contact the above referees

(Please tick one only)

Yes

No

H. OTHER INFORMATION

Expected Salary

Commencement of Job

Applicant's Signature:

Date:
